Keram Santana Pérez

PHONE: (787) 317-0245 • EMAIL: [santana.keram@gmail.com](mailto:santana.keram@gmail.com) • [LinkedIn](http://www.linkedin.com/in/santanak) • 3 VILLA ESPERANZA, ISABELA, PR

KEY QUALIFICATIONS

* **Proficient:** CSS, HTML, JavaScript,Git
* **Basic Knowledge:** SQL, Database, PowerShell, jQuery
* **Operating System:** Windows, Linux, UNIX, Android, Mac OS
* **Software tools:** MS SharePoint 2010/2013, Office 365, GitHub,Visual Basic, Eclipse, Bootstrap, Notepad++, Sublime, Microsoft Office, Content Matrix, Nintex, SharePoint Designer, InfoPath, AgilePoint NX, Data Tables, Remedy Incident Management System, SDLC.
* **Interpersonal Skills:** Leadership(Experience working in a team environment & training new hires), Testing, Debugging, Documenting, Customer Service, Creativity, Willing to learn, Bilingual(Spanish & English)

OBJECTIVE

Obtain a challenging full-time position where I can develop my Information Systems and professional skills. **Areas of Interest:** Web-Design & SharePoint. **Willing to relocate or mobile.**

EXPERIENCE

**DXC TECHNOLOGY PUERTO RICO,** *Isabela PR* June 2016 – Present

*Associate Professional Web Developer*

* **SharePoint Developer for UTC Aerospace Systems**:
  + Develop Custom SharePoint Sites with HTML, HTML5, CSS & JavaScript.
  + Develop Application on AgilePoint third party tool.
  + Develop Custom Forms with MS InfoPath.
  + Develop SharePoint Projects based on Scope and their Requirements.
  + Automatized Agile process through Nintex and MS SharePoint Designer 2010 & 2013.
  + Support site content owners to resolve technical issues with web parts pages, wiki Pages, web part configuration, creation/configuration of lists or document libraries, custom lists and libraries.
  + SharePoint Migration from MS SharePoint 2010 Environment to 2013.
* **New Hire Trainee for DXC Technologies:**
  + Create and utilize processes and templates to design, develop, maintain and evaluate learning solutions, increase learning effectiveness and ensure accuracy of course content.
  + Evaluate participant’s level of skills on system after completing training and recommend further trainings.
  + Mentor and evaluate performance on participants.
* **Point of Contact (POC) of the UTAS APP SharePoint Enhancement Incident Queue:**
  + Generate Reports based on the metrics of the Queue.
  + Maintain and Report to Managers the quantity of Incidents that are In-Progress & Completed.
  + Participated in roadmaps meetings and projects related to maintaining SharePoint environments.
  + Manage authentication for internal and external users according to the company governance.

**SCIENCE DEPT. UPR MAYAGUEZ,** Mayaguez PR August 2015 – May 2016

*IT intern*

* Maintenance of electronic equipment, installation of software & hardware and in charge of the Computer Center.
* Professional Computer Science Assistance

**SERVICIOS MULTIPLES UPR MAYAGUEZ,** *Mayagüez PR* July 2014 – August 2015

*Internship – System Analyst*

* Installing hardware & software systems, as well upgrading existing hardware & software. Operate & Maintain corporate network & critical network, protecting network assets. Maintain inventory of electronics systems*.*
* System Support Analyst.

**MEDICAL SERVICES DEPT. UPR MAYAGUEZ,** Mayaguez PR August 2010 – July 2014

*Computer Technician*

* + Repair & Maintenance of electronics and computer equipment.
  + Administration of Computer Department.

PROJECTS

**CAPSTONE PROJECT,** UPR MAYAGUEZ

* + Planned, designed and developed PET-SMART SYSTEM based on SDLC.
  + Developed use cases, flow charts, diagrams, etc.

**EDUCATION**

**UNIVERSITY OF PUERTO RICO, MAYAGUEZ CAMPUS**

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION Graduated on May 2016

CONCENTRATION: INFORMATION SYSTEMS Graduation GPA: 3.10/4.00